



# Safety & Security: Types of Action

## School Messenger



District Website: [www.calcoisd.org](http://www.calcoisd.org)



### HOLD!

IN your room or area. Clear the halls.

Clear the hallways and remain in room or area until "All Clear" is announced.

**Examples:**

- Close and lock the door
- Account for students and adults

**ACTION:** Monitoring

**How will you know?**

School Messenger Contact (if needed)

Further communication as needed if the situation impacts daily operations. **Parents and visitors will not be able to enter. Doors will be locked.**



### SECURE

"Get Inside. Lock outside doors"

Building is locked and students are brought inside as a precautionary measure based on activity in the area.

**Examples:**

- Campus Investigation
- Drills
- Law enforcement activity such as serving warrants in a nearby location
- Report of dangerous wildlife in area

**ACTION:** Monitoring

**How will you know?**

School Messenger Contact

Further communication as needed if the situation impacts daily operations. **Parents and visitors will not be able to enter. Doors will be locked.**



### LOCKDOWN

Building is put on LOCKDOWN due to danger inside or very near the building. All students and staff are in LOCKDOWN – **Locks, Lights, Out of Sight.**

**Examples:**

- Campus Investigation
- Drills
- Threat inside the school
- Emergency or dangerous situation very near the building

**ACTION:** Active with district and emergency responders

**How will you know?**

School Messenger Contact

Updated communication as situation progresses and as needed. **Parents and visitors will not be able to enter. Doors will be locked.**



### EVACUATE

"To a Location"

Students and staff are moved to a new or safe location due to a situation in or near the school building.

**Examples:**

- Drills
- Gas leak in the school
- Unsafe situation near school affecting release times

**ACTION:** Active with district and emergency responders

**How will you know?**

School Messenger Contact

Updated communication as situation progresses and as needed. **Parents and visitors will not be able to enter. Doors will be locked.**



### SHELTER

"State Hazard and Safety Strategy"

Students and staff are instructed to take safe shelter due to a situation in or near the school.

**Examples:**

- Drills
- Tornado, earthquake or other natural events

**ACTION:** Active with district and emergency responders as needed

**How will you know?**

School Messenger Contact  
Further communication as needed if the situation impacts daily operations. **Parents and visitors will not be able to enter. Doors will be locked.**



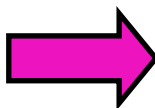
## Reunification

As a result of any of the above scenarios, students may need to be reunified with parents through a controlled release at the school or a reunification at a new location. Locations could include but are not limited to: Students home campus, CCISD Football Stadium, or any neighboring campus. If reunification is necessary, CCISD will make contact.

We want to reunite students with parents as soon as possible during an emergency situation. We will work with law enforcement and fire agencies to determine when it is safe to reunite students and parents. These situations often take time and planning to ensure you and your child are reunited safely. Parents, guardians or emergency contacts must have picture identification.

**Here are some tips for your role in a reunification:**

- 1) Stay Home
- 2) Stay Informed (website, School Messenger)
- 3) Be Ready (with picture ID)



Info will be sent to you on where you can pick up your student.



If there is anything that you would like to report anonymously, please visit our online reporting at

[http://www.calcoisd.org/parents\\_students/bully\\_reporting](http://www.calcoisd.org/parents_students/bully_reporting)

OR Scan the QR



The safety of your child is our top priority. To have a successful learning environment, it is absolutely necessary that students and staff of Calhoun County ISD are safe. The following is a guide for parents to understand our process and to help maintain safe and secure schools in our district.



## SECURE:

Secure the Perimeter.

Get Inside. Lock outside doors.

The perceived DANGER IS OUTSIDE of the school. School administrators, faculty, and staff move all students and activities inside and ensure the building perimeter is secured - building and windows should be locked. The district encourages staff to have greater situational awareness while maintaining normal classroom activities with minimal interruption or distractions.



## LOCKDOWN:

Locks, Lights, Out of Sight.

During lockdown, the perceived or possible DANGER IS INSIDE or very near the school building. When a school goes into lockdown, a "Security Alert" broadcasts inside and outside the school via the public address system. Students and staff are trained to follow lockdown protocols on a yearly basis. The expectation is that classroom doors are locked and secured, lights are turned off, and students and staff move to a safe location. Students are encouraged to remain quiet. Students and staff are released by district or emergency personnel once the situation has been cleared or further investigation will be conducted.

# Decision Makers

In the unfortunate event of a school emergency, many people play a role in ensuring the safety of our students:

### **Local Law Enforcement and Fire Services**

Local law enforcement and fire services are in constant contact with district safety and security personnel. Law enforcement and fire services may be in charge of particular situations and call for any safety protocol. Or they may be in an advisory role with district personnel.

### **District Personnel**

District safety and security members, as well as the district administration, may manage an emergency or call for any safety protocol. Communications Services works with school staff to communicate necessary information or updates to parents and guardians. District personnel also includes our crisis response and crisis recovery teams, transportation and other departments as needed.

### **School Personnel**

Principals or staff may initiate any safety protocol based on a perceived threat or situation needing investigation. School staff will work with district safety and security personnel to ensure protocol and next steps. School personnel will inform parents via School Messenger and the District Website.

### **Parents and Community Members**

Any parent or community member can contact the school, district, or law enforcement to report any suspicious activity or perceived threat to the school or district. CCISD provides a safe, easy way to report information about anything that is a concern to school or community safety.

To anonymously report a safety concern please go online to:

[http://www.calcoisd.org/parents\\_students/bully\\_reporting](http://www.calcoisd.org/parents_students/bully_reporting) .

